

Apprenticeship standard (England only)

Adult Care Worker

Industry: **Adult Care**

City & Guilds code: **4222**

LARS number: **119**



A City & Guilds Group Business

 **Minimum duration: 12-18 months**

 **Funding band: 4 (£3,000)***

 **Level 2**

*Funding bands from May 2017.

On-programme learning: Open for registrations

End-point assessment: Open for reservations

City & Guilds has a wealth of experience in offering and supporting centres and employers to deliver adult care apprenticeships and has been involved in working with the Adult Care trailblazer group.

Our Adult Care Worker apprenticeship offer is a simple solution. It provides the key things you need to sustain flexible delivery models that are cost-effective and time efficient. The mandatory qualification is serviced by our well-established City & Guilds Level 2 Diploma in Health & Social Care, which will support some continuity as we move forward into the new world of apprenticeship standards.

Our offer includes a high-quality, rigorous end-point assessment, at a convenient time and place for the apprentice, which will normally be arranged at your training centre.

The new Adult Care Worker apprenticeship is a direct replacement for the current SASE framework Health & Social Care, England. The new Adult Care Worker standard development has been driven by an employer steering group and then refined through the Technical Working Group consisting of employers, training providers and assessment experts, including City & Guilds.

City & Guilds – helping you with a tailored package

Our team is working together with our adult care experts and teams from colleges and providers to develop the right tools for successful delivery.



Mandatory Level 2 qualification

Mandatory units of the existing Level 2 Diploma in Health & Social Care (4222) are being mapped to the content of the apprenticeship standard.



Textbook

Including comprehensive coverage of the mandatory content.



Learning Assistant

Tracks progress online in real time.



SmartScreen

Virtual learning including schemes of work – allowing apprentices to work at their own pace.



Guidance documents

Covering qualification content, advice on gathering evidence and how to prepare for assessment.

Our exclusive support package has been designed to keep your apprentices motivated and on track for successful end-point assessment.

For more information please visit cityandguilds.com

The Adult Care Worker role is key in the delivery of care and support to individuals in a number of different settings and situations. Employment opportunities range from residential care homes and care-at-home services, to supporting individuals to develop skills that enable them to live their lives with increasing independence and to reach their full potential.

The apprentice journey

1. On-programme, on-the-job and off-the-job training

Training and development takes place during this part of the apprenticeship, which includes a qualification if it is identified as a requirement in the standard.

Formative assessment of skills, knowledge and behaviours is required in the delivery of the standard and this will be outlined in the assessment plan.

Maths and English are required (level varies according to the standard).

1. On-programme: What is required in the Assessment Plan?

The on-programme stage includes a requirement for the apprentice to complete an induction based on the 15 standards of the Care Certificate. Apprentices will then complete a Level 2 Diploma in Health & Social Care. Apprentices will also need to complete a self-assessment activity in the last month of their apprenticeship. Potential apprentices must also have an Enhanced Disclosure and Barring Service check and provide the results before starting the programme.

Regular reviews of progress involving the apprentice, employer and training provider will be essential to ensure the apprentice is on target to achieve their on-programme qualification and to support development of the required behaviours, which are based on the 6 Cs: Care, Compassion, Courage, Communication, Competence and Commitment.

The mandatory units of the Diploma in Health & Social Care are closely aligned to the content of the apprenticeship standard and cover the following themes:

- communication
- personal development
- equality and inclusion
- duty of care
- safeguarding and protection
- role of the health and social care worker
- person-centred approaches
- health and safety
- handling information.

There is a wide range of both knowledge and competence units which apprentices can choose from to suit their role requirement. The qualification has rules of combination which ensure there is an appropriate balance between knowledge-and competence-based units.

Throughout the apprenticeship, a range of knowledge, skills and behaviours will also be recorded. These will include evidence to support the achievement of the mandatory qualification content. The evidence requirements within each unit ensure that the assessment is consistent, rigorous and of high quality.

How our offer supports on-programme delivery



Mandatory Level 2 qualification (4222)

Skills for Care recognises City & Guilds and endorses our qualification. The qualification is being mapped to the standard.

The existing qualification will be updated in January 2018.



Textbook

A City & Guilds textbook is available, including comprehensive coverage of the mandatory content of the qualification and the most popular optional units.



SmartScreen

Offering you dedicated online resources that support tutors and assessors with delivery tools and provides learners with engaging materials. SmartScreen resource packs contain a range of materials including: schemes of work, lesson plans and resources to support teaching of the mandatory units and popular optional units.



Learning Assistant:

Learning Assistant is an innovative and cost-effective e-portfolio solution that allows colleges and training providers to improve dramatically the delivery of apprenticeship standards by tracking progress online in real time.



Guidance documents

- Handbooks containing the qualification content and assessment requirements.
- Guidance for apprentices and training providers to help prepare the apprentice for their end-point assessment will be available.
- A series of assignments and marking guides is available on the qualification web page for those apprentices who want to use a structured approach to providing evidence for knowledge units.

2. Gateway

The employer and provider must sign off the apprentice as ready to move on to end-point assessment.

3. End-point assessment

The end-point assessment must demonstrate that the apprentice can perform in the occupation in a fully competent, holistic and productive way.

The assessment will be graded if required by the standard.

The assessment organisation and assessor must be independent of, and separate from, the training provided by the provider and employer.

4. Apprenticeship certification

On successful completion, the end-point assessment organisation will apply to the ESFA for the apprenticeship certification. The certificate will then be sent to the apprentice's employer.

Maths and English requirements

If your apprentices need to complete maths and English, our popular Functional Skills qualifications fit within apprenticeship programmes and cover the core maths and English requirement for the workplace and further study. We have an extensive support package available, including e-Functional Skills and an online teaching and learning platform, which guides learners from an initial and a diagnostic assessment, through to being exam ready.

Find out more: [cityandguilds.com/functionalskills](https://www.cityandguilds.com/functionalskills)

2. Gateway

To move on to end-point assessment, the apprentice must have evidence that they have completed an induction based on the 15 standards of the Care Certificate, achieved the mandatory qualification, the Level 2 Diploma in Health & Social Care, show evidence of the relevant behaviours and have passed maths and English at Level 1. In the last month of the apprenticeship, the apprentice will need to complete a self-assessment, which then needs to be submitted to the independent end-point assessor.

3. End-point assessment

City & Guilds is an approved assessment organisation on the Register of Apprentice Assessment Organisations (RoAAO) for this apprenticeship standard. Assessments can be arranged at your premises.

Once approved, we will provide an end-point assessment handbook for the centre, with guidance on preparing apprentices, how to register and what facilities you will need if you are providing the venue for assessment. We will also provide a handbook outlining what the apprentice should expect and how to prepare.

End-point assessment methods



Situational Judgement test

This test will have 60 questions based on scenarios. The test results are graded pass, merit or distinction and the apprentice must pass the test before being able to progress to the interview. The test will contribute 50% of the overall grading.



Interview

This will be a third-party, independent assessor interview lasting no more than 45 minutes and must be conducted under controlled conditions. The apprentice's self-assessment will contribute to the interview content.

Questions will be based on the content of the standard, including the behaviours and will take the opportunity to draw questions from the apprentice's prior learning and experiences throughout the on-programme element of the apprenticeship. The interview will contribute 50% of the overall grading.

Find out more at:
[cityandguilds.com/apprenticeships](https://www.cityandguilds.com/apprenticeships)



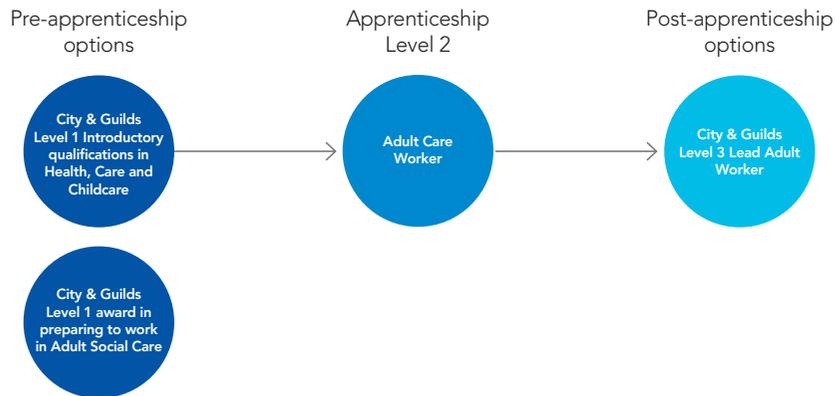
4. Apprenticeship certification

As well as receiving their ESFA apprenticeship certification, the apprentice will receive a City & Guilds statement of achievement for end-point assessment.

Apprenticeships are changing. Our commitment to you never will.

Progression in adult care with City & Guilds

This apprenticeship is part of our wider offering in the adult care sector. We provide the following pre- and post-apprenticeship opportunities.



Our commitment to you

Complementing our support materials for the adult care industry, at City & Guilds we are dedicated to supporting your wider apprenticeship strategy, with a range of events and webinars run by industry experts to advise and guide you on preparing for apprenticeship delivery and understanding the new standards and funding. Our consultancy team runs free-to-fee options to help you prepare for apprenticeship delivery and understanding the new standards and funding.

Our centres have the opportunity to come together to share best practice at our regular networks which are available for both care and health.

Information about events and webinars can be found at:

cityandguilds.com/apprenticeships

How our offer supports providers:

Technical support

Our Technical Advisors, Industry Manager for Adult Care and External Quality Assurers are always on hand to answer any questions you might have about on-programme content or end-point assessment.

Customer Services Team

Our dedicated Business Managers and Customer Support Team are here to support you and your learners throughout all aspects of apprenticeships from registration to completion.



More information

Visit Walled Garden to find out prices and if any elements are extra to the package.

Please contact your Business Manager or apprenticeships@cityandguilds.com for further information.